

Role: Associate Investment Analyst

Location: Gurgaon

Employment Type: Full Time

Principal Duties:

- Collect and Process data and intelligence. Help develop and maintain databases on industry intelligence. Help screen low to moderately complex business proposals using pre-defined filtering criteria. Extract pertinent data from feasibility studies as inputs to business planning.
- Support pre-feasibility and feasibility studies to establish technical, financial and marketing viability of new ventures. Support the development of economic financial models for moderately complex business ventures
- Follow relevant industry news independently and update senior staff
- Attend relevant industry events for information collection and networking purposes. Support presentation development.
- Help assess 3rd party business plans for investment prioritization.
- Perform other miscellaneous duties as directed by the Manager

Education & Skill:

- Minimum of 2-5 years of work experience in business development, will have some industry expertise or knowledge of specific venturing activities, financial modeling such as commercialization, spin-offs or joint venturing.
- Experience with database and intelligence gathering work preferred
- Able to multi-task and deliver on time
- Strong communication skills and analytical thinking
- Good proficiency in MS office, with strong Excel skills being preferred.
- Relevant professional certifications are a plus.
- Excellent oral and written proficiency in English & local language.